San Bernardino
Valley College

Spring
2021

WELCOME TO THE SPRING 2021 SEMESTER AT SAN BERNARDINO VALLEY COLLEGE!

I am excited that you have chosen to investigate the many courses San Bernardino Valley College has to offer in the spring of 2021. No matter your educational goals, SBVC is ready to prepare you for the workforce, with 88 different certificate programs and 69 degree programs. For transfer students interested in heading to a 4-year college or university, SBVC offers numerous AA-T and AA-S transfer degrees that guarantee admission into the 4-year California State University system.

SBVC offers degrees in the liberal arts, sciences, technology, business, and the humanities. Our certificates cover many popular, in-demand professions, including nursing, geographic information systems (GIS) and water supply technology. At SBVC, we make it a point to stay in touch with our educational and business partners to make sure that we are offering programs that area employers look to for qualified graduates. As your college president, it is my responsibility to ensure that the level of educational excellence in programs and services at SBVC will not waver despite the constant changes in our world.

By enrolling at SBVC, you are choosing to revolutionize your future, just like millions of Inland Empire students who have come before you on our campus over the last 93 years. By deciding to educate yourself, you have stepped into the driver's seat of the most reliable vehicle for upward mobility in this community. There is no better gateway to a brighter future than to pursue your dreams with education. I applaud you for taking charge of your future by starting or continuing the pursuit of your educational goals here at San Bernardino Valley College.

Sincerely,

Diana Z. Rodriguez
PRESIDENT

BIENVENIDOS AL SEMESTRE DE PRIMAVERA 2021 EN SAN BERNARDINO VALLEY COLLEGE!

Estoy muy contenta que ustedes hayan decidido investigar la abundancia de clases que San Bernardino Valley College tiene para ofrecerles en primavera del 2021. No importa cuales sean sus metas educacionales, SBVC está listo para prepararlos parala fuerza laboral con 88 programas diferentes de certificado y 69 programas con título. Para los estudiantes que están interesados en transferirse a un colegio o universidad de cuatro años, SBVC les ofrece un sinnúmero de AA-T y AA-S de títulos transferibles que les garantiza su admisión al sistema de cuatro años de la Universidad Estatal de California.

SBVC ofrece títulos en el área de artes y letras, ciencias, tecnología, negocios y las humanidades. Nuestros certificados cubren muchas profesiones populares en demanda incluyendo enfermería, técnica psiquiátrica, sistemas de información geográfica (GIS), academia de policía y tecnología de suministro de agua. En SBVC, nos esforzamos para estar en contacto con nuestros socios educativos y de negocios para asegurarnos de que ofrecemos programas que buscan los empleadores del área para los egresados calificados. En mi posición como su presidenta, mi responsabilidad es asegurar que el nivel de excelencia educacional de los programas y servicios de SBVC no titubeen a pesar de los cambios en nuestro mundo.

Al matricularse en SBVC, ustedes están escogiendo a revolucionar su futuro como millones de estudiantes del Inland Empire que han cruzado por nuestro colegio durante los últimos 93 años. Al decidir educarse, ustedes se han sentado al volante del vehículo más seguro para avanzar su progreso en esta comunidad. No hay ninguna otra entrada a un futuro más brillante que el de perseguir sus sueños con educación. Yo los aplaudo por tomar las riendas de su futuro al empezar o continuarla búsqueda de sus metas educacionales aquí en San Bernardino Valley College.

Sinceramente,

Diana Z. Rodriguez
PRESIDENTA

Welcome to San Bernardino Valley College
Your future starts here.

Follow these easy steps that will take you from application to registration.

STEP 1. APPLICATION (ADMISSIONS)
An application must be completed by all **NEW** students and returning students who have missed one or more terms. You may apply online at http://www.valleycollege.edu and click on "Apply For Admission." Upon completion of the application process, you will be sent a **Student Identification Number** by e-mail. This is mandatory for all the other steps of enrollment!

STEP 2. ORIENTATION
All new students are required to participate in Orientation and Assessment unless specifically exempted from this process. When you submit an application for admission and you have received your SBVC student ID number, you will need to complete the *Student Orientation Session*. This must be completed online at: www.valleycollege.edu/webadvisor located under other services.

College is quite unfamiliar to you as a first semester college student. Orientation to college will dispel most of your unfamiliarity about SBVC. Through orientation, you will know course offerings and services including the expectations set before you, such as, college life and responsibilities as well as the college culture.

STEP 3. Guided Self-Placement (GSP)
After completing your orientation, you must take the GSP for placement into English, reading and math, or ESL (English as a Second Language). This will assist counselors in helping you select courses for the semester. To complete the GSP, please go to www.valleycollege.edu/webadvisor. 1. Log in, 2. Select "Current Student Menu" 3. Under "Academic Planning" select: Online Placement (SBVC)." For the ESL assessment go to the Counseling or ESL web pages. If you have questions about the GSP you may call the Assessment Center at (909) 384-4409.

STEP 4. COUNSELING
As a new student, meeting with a counselor for an education plan is very important. A counselor is an excellent resource to help you with career choices and to answer questions regarding your educational goal. Counselors will help you find the appropriate courses for your program of study and assist you in creating an Education Plan, as well as, direct you to other student and academic support services. An initial or abbreviated education plan is required for new students to be able to register for classes. For other related information or resources, you may visit: http://www.valleycollege.edu/student-services/counseling/counseling-services.

Schedule a counseling appointment for a two-year comprehensive education plan during a "non-registration" time period. The recommended time is between: September – October or February – March. **To maintain priority registration,** *students must have a comprehensive education plan on WebAdvisor after completing thirty (30) units at SBVC. Counselors are available throughout the Fall and Spring Semesters offering same day appointments on a first-come, first-served basis.*

STEP 5. REGISTER FOR CLASSES
Follow the advice that you received in Orientation. Use the Education Plan provided to you by the counselor and enroll in the courses that apply to your goal. You may register online through WebAdvisor on or after your priority registration date.

STEP 6. PAY FEES
Fees can be paid in two ways:
1. Online: www.valleycollege.edu/ ➔ WebAdvisor (by credit card)
2. In person at the Admissions Office.

Read more at www.valleycollege.edu/samedaypay. Financial Aid is available to those who qualify. Go to the Financial Aid Office (AD/SS-106) or visit the website at www.valleycollege.edu/Financial_Aid/ for additional information.

FOR ADDITIONAL INFORMATION, PLEASE SEE PAGE 5.

SPRING DATES TO REMEMBER

Registration

November 2-4	Priority A (DSP&S, EOP&S/CARE, Active Military/Veterans, Foster Youth and CalWORKs)
November 5-7	Priority B
November 8-10	Priority C
November 11-13	Priority D
November 14-16	Priority E
November 17-19	Priority F
Nov 20- Jan 18	Open Registration
2 weeks before Start Date of Class	Last day for high school students to submit paperwork

Note: Students who have completed 100 or more combined degree applicable units within the San Bernardino Community College District are not eligible for Priority Registration. [(Title 5; Section 58108 (I) (2)]

Instruction

Jan 19	Instruction Begins

Holidays and Important Dates to Remember

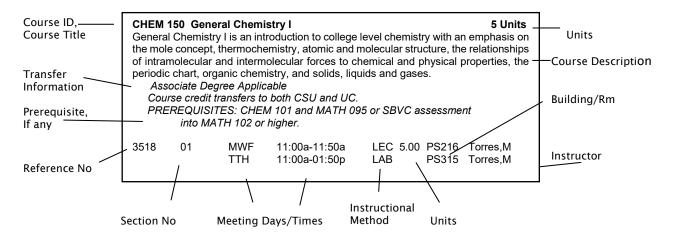|	
Feb 12	Lincoln's Birthday
Feb 15	Washington's Birthday
March 22-27	Spring Recess
April 13	Faculty In-Service Day (no classes in session)
May 19-25	Last Week of Classes (Classes will meet at the regularly scheduled time)

Refer to your registration statement for last day to drop and last day to withdraw.

• • • • • • • • • •

Consulte a su declaración de registro para el último día para soltar y el último día para retirar.

HOW TO READ A SCHEDULE

Course ID, Course Title

Transfer Information

Prerequisite, If any

Reference No

CHEM 150 General Chemistry I   **5 Units**

General Chemistry I is an introduction to college level chemistry with an emphasis on the mole concept, thermochemistry, atomic and molecular structure, the relationships of intramolecular and intermolecular forces to chemical and physical properties, the periodic chart, organic chemistry, and solids, liquids and gases.

   Associate Degree Applicable
   Course credit transfers to both CSU and UC.
   PREREQUISITES: CHEM 101 and MATH 095 or SBVC assessment
          into MATH 102 or higher.

3518	01	MWF	11:00a-11:50a	LEC 5.00	PS216	Torres,M
		TTH	11:00a-01:50p	LAB	PS315	Torres,M

Units

Course Description

Building/Rm

Instructor

Section No   Meeting Days/Times   Instructional Method   Units

TABLE OF CONTENTS

Accreditation
San Bernardino Valley College is fully accredited by the Western Association of Schools and Colleges. We are a member of the American Association of Community and Junior Colleges and the California Association of Community Colleges.

Accuracy Statement
The San Bernardino Community College District has made every effort to publish an accurate schedule of classes, but may, without notice, change general information, courses, or programs offered. The reasons for change may include student enrollment, level of funding, or other issues decided by the district or college. The district and college also reserve the right to add to, change, or cancel any rules, regulations, policies and procedures as provided by law. Please visit the San Bernardino Valley College webpage at:
www.valleycollege.edu for the most up-to-date and accurate information.

FEES, PAYMENT POLICY & YOUR RESPONSIBILITIES

SBVC is one of the most affordable colleges in the country, but it isn't free. You are responsible for all fees related to your enrollment.

PAYMENT POLICY

Payment can be paid at the time of registration.
- Outstanding registration fees may impact future registration. Students that owe more than $200.00 will be blocked from registering.
- If you are a financial aid recipient, your award will not cover all of your fees. You are responsible to submit payment for any balance due

RESIDENCY
To be declared a California resident, you must have been physically present in the state, continuously, for a year prior to the beginning of the term during which time you must have taken steps to make California your permanent residence. In matters of residency, the burden

of proof lies with the student. If the applicant is not 18 years or older, s/he may derive residency status from their parents (or guardian) if the parent (or guardian) has established residency according to the above standard.

Non-California Residents are welcome to attend SBVC but are required to pay non-resident tuition and capital outlay fee, as well as the enrollment fees paid by California residents.

Members of the United States armed forces stationed in California on active duty are exempt from non-resident tuition for the duration of their attendance at a community college as long as they remain on active duty. Spouses and dependents are entitled to a waiver of the non-resident fee as long as they are continuously enrolled.

AB 540
1. SBVC, in compliance with California law, will waive non-resident tuition for non-resident students if they meet all of the following criteria:
   - You have attended a California high school for at least 3 years
   - You have a high school diploma (or equivalent)
   - You have applied for legal status – or will sign an affidavit stating your intent to do so.

ORIENTATION/ASSESSMENT PROCESS AND ENROLLMENT

APPLICATION PROCEDURES

1. All new and returning students may register online at www.valleycollege.edu.

2. Transcripts of Prior Work

Students must have official transcripts of all college work not done at San Bernardino Valley College sent to the Admissions and Records Office (Administration/Student Services Building) if they are planning to attend. **If the student does not submit an application, the transcript will be destroyed.**

3. Orientation/Assessment/Advisement

All new students are required to participate in Orientation and Assessment unless specifically exempted from this process. When you submit an application for admission and you have received your SBVC student ID number, you will need to complete the following:

- Student orientation session: This can be completed in two ways, online or on campus.
  - For online session, visit the web site: www.valleycollege.edu/webadvisor or
  - Make an onsite appointment for group session on campus in the Counseling Center (AD/SS 103) or call (909) 384-4404.

College is quite unfamiliar to you as a first semester college student. Orientation to college will dispel most of your unfamiliarity about SBVC. Through orientation, you will know course offerings and services including the expectations set before you, such as, college life and responsibilities as well as the college culture.

- Assessment Appointment:
  - Schedule an appointment at https://esars.sbccd.org/V_AssessmentCtr/eSARS.asp or with the Assessment Center (AD/SS 101) or (909) 384-8955.

SBVC uses the Accuplacer assessment test*. The test is primarily used to assist students in the following:
  - Identify skill levels in English, reading, math and ESL;
  - Meet class prerequisite requirements;
  - Choose appropriate classes;
  - Develop student education plan.

*You may access test sample questions through www.collegeboard.com/student/testing/accuplacer

Report at least fifteen minutes early on the assessment date you have chosen. Bring a printout or picture of your orientation completion certificate with your name printed on it, a photo ID (driver's license, school ID, state ID, passport) and your SBVC ID number.

- Academic Advisement: Starting fall 2014, **all** new students must have an initial education plan on WebAdvisor before they can register for classes. Furthermore, **all new** students effective fall 2014 must have a comprehensive education plan upon completion of thirty (30) units at SBVC to maintain priority registration. Continuing students prior to fall

2014 must meet with a counselor before start of their second semester of attendance to develop their comprehensive education plan. You may go to the Counseling Department in AD/SS 103.

4. You May Be Exempt From Assessment:

You may be exempt from the English Assessment if:
- You received a grade of "C" or better in a prerequisite English course at the college level.

You may be exempt from the math Assessment if:
- You received a grade of "C" or better in a prerequisite math course at the college level.

You may be exempt from assessment if you meet at least one of the following criteria:
- Associate Degree or higher from a regionally accredited college or university;
- An earned score of 3.0 or higher in Advanced Placement Tests in English and math;
- Submission of assessment placement scores from another California Community College taken within the last two years;
- Enrolling in courses to achieve or maintain certificate or license requirements which do not require math, reading, or English prerequisites;
- Enrolling in courses for personal enrichment which do not require math, reading, or English prerequisites. A maximum of 12 units may be taken prior to Assessment.

You may go to the Counseling Department in AD/SS 103 for the exception form.

POLICY ON ASSESSMENT

1. All entering students are required to complete the San Bernardino Valley College assessment process unless exempted.

2. Assessment results are valid for two years. After two years, students are to be reassessed if they have not satisfactorily completed an English, math, reading or ESL course at SBVC.

3. Students may be reassessed once when one of the following situations exists:
- When one full year has elapsed from previous tests;
- When recommended by the department chair or division dean to retake the test;
- When recommended by the Student Policy and Scholastic Standards Committee in accordance with the exemption permitted by the SBVC Policy on Assessment.

4. Students who reassess will be advised that the most current assessment results will supersede all other test results.

5. Students may satisfy the prerequisite for English, math, and reading through:
- An assessment process;
- Satisfactory completion of the prerequisite course; or
- Providing acceptable challenge documentation to the department chair or division dean.

PRIORITY REGISTRATION SCHEDULE

STUDENT ALERT – IMPORTANT CHANGES EFFECTIVE FALL 2016
In response to SB 1456, the Student Success Act, the following changes became effective in fall, 2014. Your priority registration category will be lost and you will be placed in open registration if you fall under any of the following conditions:
- *Placed on academic or progress probation or any combination for two consecutive semesters or on dismissal status*
- *No initial education plan on WebAdvisor for all new students; No comprehensive education plan on WebAdvisor after completion of thirty (30) units at SBVC for new students who began college work starting fall 2014*
- *Has earned 100 or more degree-applicable semester units at SBCCD.*

Students may appeal the loss of priority enrollment due to verifiable extenuating circumstances.

Priority registration begins on **April 13.** The registration system is available Monday-Saturday, 6:00 a.m. – 11:59 p.m. and Sunday, 12:00 p.m. to 11:59 p.m. Please be aware that incomplete applications, prerequisite requirements, or academic and probationary issues may cause the system to disallow registration. Payment is due at the time of registration. Once you have registered, payment of your entire registration balance must be paid by the end of that business day. See page 4 of this schedule for the *Payment Policy*. **To determine your priority registration date and time, you need to know your priority level (Priority, A, B, C, D, E, or F). To confirm your priority, log on to** www.valleycollege.edu/WebAdvisor. **Be sure to calculate both the number of units completed at SBVC and the number of units you are currently taking.** You may register on the day of your priority registration date or any day thereafter.

Priority A ▪November 2
- DSP&S, EOPS/CARE, Active Military/Veterans, Foster Youth and CalWORKs

Priority B ▪ November 5
- Students enrolled at SBVC in Spring, 2020 and who have completed 40 –99 units at SBVC
- Student athletes
- Valley-Bound Commitment
- International Students
- STAR Program
- Middle College High School

Priority C ▪ November 8
- Students enrolled at SBVC in Spring, 2020 and who have completed 30 – 39.9 units at SBVC

Priority D ▪ November 11
- Students enrolled at SBVC in Spring, 2020 and who have completed 15 – 29.9 units at SBVC

Priority E ▪ November 14
- Students enrolled at SBVC in Spring, 2020 and who have completed 0 to 14.9 units at SBVC
- Middle College High School

Priority F ▪ November 17
- Students who enrolled at SBVC previously but NOT in Spring, 2020 who have reapplied for Fall, 2020.
- New students for Fall, 2020 who have been assessed

Open Registration ▪ November 20
- All students in the above listed priorities
- Students who have been on academic or progress probation for two consecutive terms
- Students who have previously earned a Bachelor's degree or higher
- High School students who have been approved for Concurrent Enrollment
- Students who have earned 100 or more combined degree-applicable semester units within SBCCD

Last day for high school students to submit paperwork ▪ 2 weeks before start date of class

FEES

Required Fees:

<u>California Residents</u>

Enrollment Fee	$46.00/Unit
Campus Center Fee	$1.00/Unit – not to exceed $10.00 per fiscal year
Health & Accident Fee	$17.00 (Summer)

Students are not charged the health fee if they qualify for one of the following exemptions:
- *Apprentices attending college under an approved training program.*
- *Students attending college classes on high school campuses.*
- *Students enrolled only in community service classes.*
- *Students who depend exclusively upon prayer for healing in accordance with the teachings of a bonafide religious sect, denomination or organization (documentation required).*

Instructional Materials Fee *(various Art courses)*	Cost dependent on course
Student Representation Fee	$1.00
Transportation Fee	$9.00 (6 or more units)
	$8.00 (less than 6 units)

<u>Non-California Resident</u>

Non-Resident Tuition	$265.00/Unit

(Non-residents must pay all fees required of residents plus non-resident tuition).

Capital Outlay Fee	$21.00/Unit

<u>Optional Fees</u>

Associated Student Body Discount Sticker	$ 7.50
Parking	
One Semester (Fall or Spring)	$35.00
with BOG Waiver	$20.00
Summer Session	$20.00
Daily Permit	$ 3.00
Services Fee *(Welding Practical Exams)*	Cost dependent on course

All fees are subject to change. Please visit <u>www.valleycollege.edu</u> for updates

REFUNDS

Refunds are:
- processed automatically
- paid by check
- mailed to the address we have on file for you
- sent approximately 10 weeks after the beginning of the term
- subject to a $10 processing fee

Refunds of $15 or less cannot be processed.

You are eligible for a **full** refund if:
- you drop your class(es) before the beginning of the term (full-term classes)
- you drop your class(es) before the start of the class (short-term classes)

You are eligible for a **partial** refund (*enrollment fees & tuition only*) if:
- you drop your class(es) within the first two weeks of the term (full-term classes)
- you drop your class(es) within the first 10% of the class (short-term classes)
- BOG students not eligible for refund once term starts

Students who are not eligible for a refund but who can document extenuating circumstances (accident, illness, death, etc.) may petition for a refund in the Admissions Office.

Section 58508 of Title 5 of the California Code of Regulations states that a community college district shall not refund any enrollment fee or differential enrollment fee paid by a student for program changes made after the first two weeks of instruction for a primary term-length course, or after the 10 percent point of the length of the course for a short-term course, unless the program change is a result of action by the district to cancel or reschedule a class or to drop a student pursuant to Section 55003, where the student fails to meet a prerequisite.

HOW TO ADD OR DROP AFTER THE START OF CLASSES

If you revise your schedule and if the total number of units taken changes, the amount of your fees will also change. Payment is due immediately.

ADDING CLASSES: AFTER the registration period has closed and beginning on the first day of class, obtain a webcode authorization sticker from your instructor. Visit www.valleycollege.edu for instructions. Payment will be due immediately. **YOU CANNOT ADD A CLASS VIA THE WEB** after the "use by date" (located on the web authorization sticker) has expired. **Always retain your registration and schedule information until after final grades are posted.**

DROPPING CLASSES: An instructor's signature *is NOT required to DROP a class.* All classes are dropped using the web. **It is the student's responsibility to drop classes he/she is no longer attending. Be aware that dropping a class may affect your financial aid eligibility. Check with the Financial Aid Office.**

CÓMO AÑADIR O CANCELAR CLASES DESPUÉS DE QUE EL SEMESTRE HAYA EMPEZADO

Si usted cambia su horario, y el número de clases que iba a tomar cambia, la cantidad de su costo también cambiará. El pago de las clases hay que hacerse inmediatamente. Véa las páginas de "Reglas" al final de este horario de clases para que se entere de las reglas de reembolso si usted va a cancelar una clases.

CÓMO AÑADIR CLASES: Después de que se ha cerrado el período de matrículas y a partir del primer día de clases, hay formas que usted puede usar para añadir una clase, con tal de que haga su pago inmediatamente si el número de unidades que usted va a tomar ha cambiado. Si usted añade o cancela una clase después de que haya empezado el semestre, usted tendrá que pagar el costo.

Obtenga una estampilla de autorización de su profesor(a). Conéctese al sitio www.valleycollege.edu, entre a la página principal llamada "Campus Central", y siga las instrucciones para matricularse usando la información de la estampilla de autorización. Tendrá que hacer el pago inmediatamente. Usted no podrá añadir clases a través del Internet después de que haya expirado el "use by date" (en la estampilla de autorización), en caso que a su profesor(a) se le hayan acabado las estampillas de autorización, él/ella podrá firmar su tarjeta de añadir clases. Después de firmada la tarjeta, esta tarjeta de añadir clases la debe de entregar a la oficina de Admisiones y Registros para procesamiento. Deberá pagar inmediatamente.

Por favor, siempre guarde su recibo de registro y la información de su horario y/o la copia de añadir/cancelar clases hasta que los grados finales hayan sido enviados.

CÓMO CANCELAR CLASES:
Usted no necesita la firma de su profesor(a) para cancelar clases. Usted puede usar el Internet. Conéctese con www.valleycollege.edu. **El estudiante tiene la responsabilidad de cancelar las clases que ya no esté tomando. Por favor recuerde que el cancelar clases puede afectar su elegibilidad para ayuda financiera. Consulte con la oficina de Ayuda Financiera antes de cancelar clases.**

Classes Full? Get on the Waitlist!

After launching campus-wide in spring 2013 semester, the waitlist feature will continue to be the best way to get added into a full class. Read more at valleycollege.edu/waitlist.

FACULTY CHAIRS and PROGRAM ADVISORS

Program	Advisor	909-384-4400, Ext.
Academic Advancement	Virginia Evans-Perry	8699
Accounting	Michael Assumma	8923
Administration of Justice	Jeremy Croy	8604
Aeronautics	Tarif Halabi	8501
Anthropology	Melissa King	1633
Architecture & Environmental Design	TBA	
Art	Mandi Batalo	8937
Astronomy	Anna Tolstova	8556
Automotive	Kenny Melancon	8571
Biology	Lorrie Burnham	8561
Business Administration	Michael Assumma	8923
Business Calculations	Michael Assumma	8923
Chemistry	Sheri Lillard / Jessy Lemieux	8646 / 8632
Child Development	Kellie Barnette / Denise Knight	8916 / 8547
Communication Studies	Susan Mattson / Lucas Cuny	8618 / 8645
Computer Information Technology	Reginald Metu	8277
Computer Science	Reginald Metu	8277
Corrections	Jeremy Croy	8604
Criminal Justice	Paul Dennis	1692
Culinary Arts	Stacy Meyer	8695
Dance	Melinda Fogle / Margaret Worsley	8243 / 8999
Diesel	Kenny Melancon	8571
Economics	J.D. Dulgeroff	8917
Electricity/Electronics/Tecalc	Tarif Halabi	8501
Engineering	Anna Tolstova	8529
English	Paula Ferri-Milligan	8634
English as a Second Language	Paula Ferri-Milligan	8634
Food and Nutrition	Stacy Meyer	8695
Geographic Information Systems	Todd Heibel / Matt Robles	8638 / 1647
Geography	Todd Heibel / Matt Robles	8638 / 1647
Geology	Todd Heibel / Matt Robles	8638 / 1647
Heating, Ventilation, Air Conditioning and Refrigeration	Tarif Halabi	8501

Program	Advisor	909-384-4400, Ext.
Health Education	John Banola	8964
History	Colleen Calderon	8622
Human Services	Melinda Moneymaker	1658
Inspection Technology	Joshua Milligan / Bryce Cacho	8503
Kinesiology	John Banola	8964
Library Technology	Virginia Evans-Perry	8699
Machine Trades	Joshua Milligan / Bryce Cacho	8503
Mathematics	Vicente Alvarez	8266
Microbiology	Tatiana Vasquez	8555
Modern Languages	Davena Burns-Peters / Nori Sogomonian	8983 / 8544
Music	Melinda Fogle / Margaret Worsley	8243 / 8999
Nursing	TBA	
Oceanography	Todd Heibel / Matt Robles	8638 / 1647
OSHA	Tarif Halabi	8501
Pharmacy Technology	Tatiana Vasquez	8555
Philosophy	Adam Pave	1684
Physics	Anna Tolstova	8529
Police Science	Paul Dennis	1692
Political Science	Riase Jakpor	8586
Pre-Medical	Science	8650
Pre-Pharmacy	Science	8650
Psychiatric Technology	Maria Valdez	8934
Psychology	Sandra Moore	8594
Film/TV/Media	Susan Mattson / Lucas Cuny	8618 / 8645
Reading & Study Skills	Kimberly Jefferson	1653
Real Estate	Michael Assumma	8923
Religious Studies	Adam Pave	1684
Sociology	Romana Pires	8602
Student Development	Andrea Hecht / Jamie Herrera	8974 / 8982
Theatre Arts	Melinda Fogle / Margaret Worsley	8243 / 8999
Water Supply Technology	Melita Caldwell-Betties	8522
Welding	Joshua Milligan / Bryce Cacho	8503

San Bernardino Valley College

DISTANCE EDUCATION
(Online & Hybrid Sections)

General Information
The Office of Distance Education coordinates all courses which are computer and web based in their delivery are available to the students of Crafton Hills College in Yucaipa and San Bernardino Valley College in San Bernardino. Online and Hybrid courses require accessibility to a computer system with an Internet connection. Some courses require some on-campus meetings. Fees and academic credits are equivalent to traditional classroom courses.

Office Location
SBCCD Annex
1289 Bryn Mawr, Suite B
Redlands, CA 92374
Telephone: (909) 384-4325 Fax: (909) 885-3035

Distance Education Website
http://tess.sbccd.org

Requirements for Online Courses
Although each class has its own set of technical requirements, generally online classes require a computer with a "modern" operating system (such as Windows 7 or Mac OSX), a "modern" web browser (such as Internet Explorer, Firefox, Safari, or Chrome), and a reliable connection to the Internet.

Technical Support
Help Desk, (877) 241-1756
24 hours/day, 7 days a week

How to Succeed in a Fully Online Course or Hybrid Course
Successful students claim that determination, planning, and self-motivation are needed to complete a course that lacks the regular meetings of an on-campus structure. Here is a plan of action that might help you.
1. For an online or hybrid course, access the instructor's website to get a copy of the syllabus and learn what is expected of you as a student.
   For a hybrid course, attend the first on-campus meeting to meet the instructor, understand the course goals and requirements, and receive the course syllabus and assignments.
2. Read the study materials related to assignments as presented by the instructor. Take notes and highlight important information.
3. Log in to your online server several times a week to keep up with new messages from the instructor and classmates.
4. Be aware of due dates and do not wait until the last hour to send them.
5. For a hybrid course, formulate a list of questions during your study time to present to the instructor at the on-campus meetings or to post to your online class or call the instructor during his or her scheduled office hours.
6. Form a support group with other members of the class to review and discuss the content of the course.

Are You a Candidate for an Online or Hybrid Class?
This assessment is provided to help you decide if online or hybrid learning is appropriate for you. This exercise is an indicator but not a definitive answer. The assessment covers two parts: Learning Style and Technical Aspects.

Learning Style
- Do you stay on task without direct supervision?
- Can you prioritize your own workload and adhere to timelines?
- Do you usually understand and properly interpret written materials, especially instructions?
- Could you allocate as much time in your schedule as you would for a "traditional" class but with more flexibility?
- Are you able to attend some class meetings on campus (less than 6 a semester)?
- Would you enjoy the new experience of learning by way of a computer?

If you answered "YES" to the Learning Style questions, continue to the next section.

Technical Aspects for ONLINE and HYBRID
- Do you have a computer system available to you that can access the Internet?
- Could you "go online" multiple times a week?
- Have you opened and sent e-mail messages?
- Have you installed a program after "downloading" it from a remote computer to your computer? Do you know how to "copy and paste" text from a word processing document to an email message?

If you answered "YES" to the ONLINE questions, you meet the conditions for online delivery.

Conditions
Online courses require structure, which you will create for yourself. You will need self-discipline to adhere to your self-made schedule. Much of the material covered in a Distance Education course will require that you learn from reading textbooks, Internet-based articles, and written materials from the instructor.

Benefits
The beauty of Distance Education learning is the flexibility of time available for you, as the student, to access the virtual classroom or to view TV programs. You can set your class time around your work schedule and family or social activities. You will soon realize the savings normally incurred with driving time and vehicle-related costs. If you take only D.E. courses you won't have to deal with parking constraints on a weekly basis. Plus, there may also be a reduction in childcare costs. You could also benefit by combining D.E. courses with traditional classes. Now it's your choice. Check with an Academic Counselor to determine which classes you need, then see if they are listed in this schedule. Distance Education may not be for everybody. However, for those who are self-motivated, it could prove to be an invaluable experience.

DEPARTMENTS OFFERING
ONLINE and/or HYBRID COURSES

Academic Advancement	Geographic Information Systems
Accounting	Geology
Administration of Justice	Health
American Sign Language	History
Anthropology	Human Services
Architecture	Library Technology
Art	Mathematics
Astronomy	Music
Biology	Philosophy
Business Administration	Political Science
Chemistry	Psychology
Child Development	Reading/Study Skills
Communication Studies	Real Estate
Computer Information Technology	Religious Studies
Computer Science	Radio, Television & Film
Economics	Sociology
English	Spanish
Geography	Water Supply Technology

REMEMBER to look for this symbol next to the course listings throughout this schedule of classes to locate all online and hybrid sections!

Follow SBVC and get connected on...
Facebook
Twitter
Instagram

Are Online Classes right for me?

Online classes require discipline and self-motivation. If you have these qualities, online classes might work for you. Please visit this website for some self-assessment tools to determine whether online classes fit your learning style and your lifestyle:

http://distance.uh.edu/online_learning.html

What are the Minimum Technology requirements?

Although each class has its own set of technical requirements, generally online classes require a computer with a "modern" operating system (such as Windows 7 or Mac OSX), a "modern" web browser (such as Internet Explorer, Firefox, Safari, or Chrome), and a reliable connection to the Internet.

Please see the list of classes below and visit the Universal Access Point (the URL listed in the next paragraph) for specific technical requirements for each section. If you have access to this technology, you probably have the minimum requirements to take the classes listed below, but please check each section for the specific technical requirements.

What to do after I register for an online or hybrid class?

The Universal Access Point for information for all online and hybrid classes is:

http://www.valleycollege.edu/OnlineTrack/uap.php

Before the semester begins, point your browser to this web page and you will be able to find your online or hybrid class and be linked to all the information you need to begin that class. The information for each online class might be different. So be sure to visit the link for each online and/or hybrid that you have chosen. Do NOT assume that the technical requirements or the processes and procedures for each class are the same.

This Universal Access Point is your gateway for all the information you need to begin your online and/or hybrid classes. In addition, this Universal Access Point will provide you with people to contact if you have further questions about any online and/or hybrid class.

Address Changes
All changes to your contact information can now be done online. Log into WebAdvisor, select 'Contact Information' and make all necessary changes.

Associated Student Government
The Associated Student Government (ASG) is the official student government organization of San Bernardino Valley College. The ASG represents all SBVC students. The primary responsibility of ASG members is to represent student interests on college, district and statewide committees. In addition, they plan and manage various ASG accounts, including the Student Body Center Fee Account, the Student Representation Fee Account and the General Account. Funds from these accounts are used to support various activities, advocating efforts and Campus Center services and programs. Students can become active in ASG either by running for office during the spring semester or by applying to be appointed to any vacant positions during the fall semester. Appointments are at the discretion of the ASG President with Board of Senators ratification. The ASG Office is in Campus Center, Room 128 or call (909) 387-1611.

ASB Discount Sticker
Students who purchase a sticker are entitled to many benefits including a 5% Bookstore discount, free admission to athletic events, and certain discounts on books only for the first five weeks of the fall and spring semesters and at local businesses. The sticker is purchased at the point of registration or at the Bookstore after obtaining a student ID card. For more information, contact the ASG office at (909) 387-1611.

Attendance
Students will be told at the beginning of each class exactly what is expected regarding attendance. The instructor's decision is final. In the event that an absence is unavoidable, students are responsible for notifying instructors. Failure to attend class meetings during the first week of a term may result in a student being dropped from the class.

Auditing
Students who have been admitted to SBVC are eligible to apply to audit courses at the college. Students must meet all course prerequisites. It is the responsibility of the student to provide documentation that the prerequisite(s) has been satisfied. Auditing enrollment is permitted only on a space available basis. A student may enroll in a course for audit only if they have not enrolled in that course for credit during the same semester.

Students shall complete an audit application. Any instructor may refuse auditing without explanation. Credit students will always receive registration priority and space in the classroom over student(s) that are auditing the course. Once audit enrollment is completed, no student will be permitted to change their enrollment from audit to receive credit nor is a student permitted to change enrollment from credit to audit. The course audited cannot be used as a prerequisite.

The fee for auditing is $15 per unit. A student enrolled for credit in ten (10) or more semester credit units will not be charged a fee to audit three (3) or fewer units per semester. Students must also pay all mandatory student fees. Audited classes do not count towards units for financial aid, veteran's benefits, full-time student status, or any other purpose. No refund will be permitted after enrollment per BP/AP 5033. Classroom attendance of students auditing a course shall not be included in computing the apportionment due to the District.

Bookstore
The Bookstore, located in the Campus Center, Room 123, sells textbooks and a wide variety of supplies, software, sportswear, accessories, and gift items. The Bookstore has the upcoming session's textbooks available one week prior to the start of classes. Bookstore hours vary throughout the semester. Call (909) 384-4435 or visit their website at https://bookstore.valleycollege.edu for additional information.

Check Acceptance Policy for the Bookstore:
The Bookstore will accept payment with a check if the following conditions are met:
- The student must present a valid driver's license or a California state identification card.
- The check must be imprinted with a name and street address. (Post Office boxes are NOT accepted.)
- A phone number is required.
- The check must be made out to the **"SBVC Bookstore"** and will be accepted for the amount of purchase only.

Refund Policy for the Bookstore:
- Textbook refunds are given the first two weeks of the Fall/Spring semesters and the first week of Summer sessions. Students enrolled in short-term classes have exactly one week from the start date of classes to return/exchange textbooks. After the above refund period, all **textbook sales are** final.
- Supplies will be refunded if the items are returned in new, unopened condition within three days from the date of purchase.
- An original register receipt and personal identification are required to exchange/return items. (Note that there will be a seven–day period from the day a check was written to the day a cash refund will be distributed.)
- To receive a full refund, new textbooks must be returned in new condition. If they are not but are in resalable condition, refunds will be granted at 75% of the new price.
- No refunds will be given on shrink-wrapped books, access codes, reference books or special orders.

Buyback Policy for the Bookstore:
Textbooks can be sold back to the Bookstore during the first and last week of each semester. For dates and times, you may visit the Bookstore website at

https://bookstore.valleycollege.edu. Note, the Bookstore does NOT buyback workbooks. The Bookstore will buyback textbooks if:

- The textbook has been assigned by an instructor for the upcoming semester.
- The book is in good condition.
- The book is needed by the Bookstore.

A book wholesaler manages the buybacks and may also buy other books at up to 30% of the original price.

Bulletin Boards

The Student Life Office must approve all posters, ads and announcements before these items can be posted on public campus bulletin boards. Note: some bulletin boards are for private office use only and are identified with the office name.

CalWORKs

San Bernardino Valley College CalWORKs Program is designed to assist students receiving County CalWORKs enhance and achieve educational goals and employment self-sufficiency. Qualified students are eligible to receive specialized services. For more information or to enroll in the CalWORKs Program, contact us at (909) 384-4429 or visit the Campus Center, Room 208.

Campus Business Office

The Campus Business Office is located in the Administration/Student Services (AD/SS) Building, Room 206. The Campus Business Office coordinates the on-line sale of parking permits, processes pay-in-person parking permits, receives payments for college functions; and, distributes financial aid, scholarship, care and loan checks to students. In addition, the staff supports accounting services and processes deposits for the ASB, clubs and trust accounts. For additional information, please call (909) 384-4453.

Campus Clubs

Students are invited to join one of the various campus clubs – or to start one of their own! For more information on campus clubs, please stop by the Office of Student Life or call. A list of currently registered clubs and club information may be obtained on our website.

Cancelling Classes

The College reserves the right to cancel any class that does not meet the minimum enrollment requirements established by the District. Students will automatically be mailed a refund of the enrollment fees for any class cancelled by the college. See page 7 for details regarding refunds.

Campus Child Development Center

The SBVC Child Development Center is a licensed facility designed to meet the developmental needs of children from birth through pre-Kindergarten. Our environment nurtures the child and embraces the family. We have an open door policy and encourage all families to participate in the Center. Fees are assessed on a sliding scale (according to state guidelines), and can range from $0 to $34 per day, depending on income of the parent(s). Call

for a tour of the Center and further eligibility and enrollment information. The Center is open from 7:00 a.m. – 4:00 p.m., Monday – Friday. For further eligibility and enrollment information, call (909) 384-4440.

Cheating and Plagiarism

It is the belief at San Bernardino Valley College that students share a responsibility with their instructors for assuring that their education is honestly attained. In keeping with this belief, every instructor has the responsibility and authority to deal with any instances of plagiarism, cheating and/or fabrication that occur in the classroom.

As members of the San Bernardino Valley College learning community, students are not to engage in any form of academic dishonesty. Any act of academic dishonesty will be considered a very serious offense that is subject to disciplinary action.

Children on Campus and in the Classroom

All children (with the exception of high school students who have been admitted to the Middle College program) must be accompanied by an adult while on campus. Children are not allowed in the classroom under any conditions and are not to be left unattended in any campus facility. Should this occur, the District Police will be notified immediately.

Complaints

Any complaint about a grade, an instructor or course content should be made to the instructor involved, then to that instructor's Faculty Chair, then to the Division Dean of that department.

Counseling Center

The Counseling faculty (AD/SS Building, Room 103) assist students in making informed decisions about their academic, career, and life goals. Additionally, counselors help students select the courses needed to meet the requirements for associate and associate-transfer degrees, certificates, university transfer, and career advancement.

The Counseling Center is committed to increasing college success and career readiness within the framework of the Student Success Act of 2012 and AB 705. By virtue of this law, students are required to undergo the following – college orientation, assessment, academic advising for basic skills as applicable, identification of a course of study (commonly called as major), initial education planning leading to a comprehensive education plan, and follow-up services to complete their academic goals within a reasonable time.

Varieties of services are available through the Counseling Center that include but are not limited to:

- Educational and career planning including the development of students' abbreviated and comprehensive education plans

- Appointments for abbreviated education plan for one to two semesters to accommodate immediate scheduling needs for registration are scheduled during the entire academic year.

However, due to the influx of students during registration periods, it is highly recommended that appointments for comprehensive education plan be made during non-peak registration periods in September until mid-October, February, and March. Note that the comprehensive education plan covers all semesters required for the achievement of the student's educational goal/s.

- Personal counseling to meet the short-term needs of students with personal concerns which impact their academic life

- International student counseling to meet specialized enrollment and counseling needs of F-1 visa students

- Comprehensive counseling for various special populations/learning communities, such as Puente, veterans, and athletes.

Counseling services are provided to prospective, new, and continuing students in an individual and/or group basis as well as online. Students may be seen on a same-day appointment on a first-come, first-served basis. To make a same-day appointment, please call. For limited online advisement and additional information, visit our website.

Credit Hours (Units)

One credit is awarded for each 16-18 lecture hours of instruction, or for 48-54 laboratory hours, or for appropriate combinations of lecture and laboratory hours. For each hour in lecture, students are expected to spend at least two hours of work outside of class engaged in reading, completing assignments, or other activities related to the course.

Disabled Student Programs & Services (DSP&S)

The mission of DSPS is to provide academic adjustments, auxiliary devices, services, and educational assistance courses to students with disabilities in order to ensure that they have full access to and equal participation in the educational process including classes, activities, or services offered to students without disabilities. Further, DSPS serves as a resource to faculty, staff, and administrators and will work cooperatively with college, district, and community agencies to support the success of students in meeting their educational and vocational goals.

Academic adjustments and auxiliary aids include alternate media, assistive technology, American Sign Language interpreters, assistive listening devices, spell checkers, tape recorders, magnification devices, specialized keyboards, and computer-assisted real time transcription. Services include DSPS intake and orientation, learning disabilities assessment, academic counseling/advising, education planning, disability-related counseling, personal counseling, vocational counseling, vocational plans, referral to campus and community resources, note takers, campus orientation, priority registration, registration assistance, assistive technology assessment and training, scribes, e-text, and test-facilitation. Educational assistance courses provide specialized instruction and tutoring in math, reading, and spelling.

Students with permanent or temporary disabilities may apply for DSPS. Decisions regarding eligibility are made on an individual basis. For more information, contact DSPS by phone at (909)384-4443 or visit the DSPS Office in the Administration/Student Services Building, Room 105 to make an appointment for intake and advisement.

Distance Education

The Office of Distance Education coordinates the computer-based courses available to students of San Bernardino Valley College and Crafton Hills College. Online and hybrid courses require access to a computer system connected to the Internet and may have meetings on campus. Fees and academic credits are the same as equivalent on-campus courses. Contact the Office of Distance Education at (909) 384-4325. The Internet site is: http://dets.sbccd.org

Dreamers Resource Center (DRC)

San Bernardino Valley College's Dreamer Resource Center (DRC) is designed to improve student success and help successfully transition AB 540 students into college. The Center provides academic advising, counseling, referrals to student services programs and peer-to-peer advising in a welcoming environment where Dreamers can connect with campus and community resources. The DRC uses Student Equity and Student Success funds to advise students about the California Dream Act and Deferred Action Childhood Arrivals (DACA) laws. Dreamers visiting the DRC are provided resources intended to assist students in completing their educational and career goals.

The center is part of the First-Year Experience program. Staffing the DRC are a full-time counselor, adjunct counselors, senior student services technician and student ambassadors. Dreamer Liaisons from different departments on campus offer office hours in the DRC to develop educational plans, as well as assist with completing financial aid paperwork. The Dreamers Club and an annual conference to promote community awareness about the California Dream Act and San Bernardino Valley College academic, vocational and student services programs also add to the support provided.

Extended Opportunity Programs and Services (EOPS) and Cooperative Agencies Resources for Education (CARE)

Extended Opportunity Programs & Services (EOPS) is a state-funded student services program designed to provide academic counseling and specialized support services to students who are both economically and educationally disadvantaged. The EOPS Program promotes student success by way of extended counseling support, priority registration, and textbook purchase assistance - just to name a few. Participation in this program is open to California residents and to AB540 students who are eligible for the California College Promise Grant (formerly known as Board of Governor's Fee Waiver)

A or B, have completed less than 70 degree-applicable units, are enrolled or plan to enroll full-time each fall and spring semester, and are considered educationally disadvantaged based on responses to questions on the EOPS application. EOPS-eligible students who are also single-head of household, have at least one dependent child under age 18, and currently receiving TANF/CalWORKS benefits for self and/or for dependents may also be eligible to participate in Cooperative Agencies Resources for Education or the CARE Program. In addition to the EOPS services mentioned above, the CARE Program provides grants, single-parent conferences and seminars, meal vouchers and school supplies. All EOPS and CARE support services are contingent upon funding. Fall applications are accepted as early as February each year, and Spring applications are accepted as early as September.

Financial Aid
The Financial Aid Office provides help in obtaining financial assistance from various federal and state agencies. The Office is located in the AD/SS Building, Room 106. For additional information, go to: www.valleycollege.edu/Financial_Aid/ or call (909) 384-4403.

First Year Experience (FYE)
The San Bernardino Valley College (SBVC) First Year Experience (FYE) program is designed to successfully transition first year students into college. FYE provides a supportive and welcoming environment where first year students connect with student support services on campus to ensure student success.

FYE offers:
- Guaranteed courses-No competing for classes
- Book assistance and Supplies
- Embedded academic counseling that focuses on educational and career goals
- Study groups & learning communities
- Supplemental instruction
- Enhance study skills
- Learn how to utilize library resources to conduct research
- Mandatory workshops, tutoring, fieldtrips, mentoring, and service learning projects
- Connect with student support services
- Successfully transition first year students into college

For further information on this program, please contact (909) 384-8988

Food Services/Snack Bar
During the fall and spring semesters, the campus cafeteria is available for food and drink purchases. Our snack bar provides a selection of sandwiches, salads, snacks, hot and cold beverages. Food and drink items can also be obtained from the vending machines located throughout the campus. During the fall and spring semesters, the college's award-winning Culinary Arts program operates an on-campus restaurant, The Sunroom. The Sunroom offers a variety of sandwiches, salads and daily specials at a nominal cost.

Locations:
Cafeteria: Main floor of the Campus Center
Snack Bar: Outside the PS Building
Sunroom: Main floor of the Campus Center

Honors Program
The Honors Program consists of courses for students who demonstrate above-average academic achievement and motivation. Honors courses focus on critical thinking and communication in the context of introductory and advanced classes in a variety of subject areas. Students selecting one or several courses in the Honors Program enjoy enhanced access to scholarships and to the UC and CSU systems. Contact Joel Lamore at jlamore@valleycollege.ed for an appointment with the Honors Counselor.

Library
The SBVC Library houses a collection of more than 70,000 volumes, searchable by author, title and/or subject – along with more than 200,000 eBooks and articles. The Library also subscribes to numerous full-text research databases, accessible from any computer on campus, and from off campus with passwords found in Canvas.

The Library Computer Lab provides currently enrolled students with 120 computers as well as cash/coin-operated printers and photocopiers. Computer technicians are available to provide basic technical support. Faculty librarians provide one-on-one research assistance, orientations, workshops and information literacy instruction. For research assistance at any time, day or night, the Library participates in the Ask-A-Librarian online chat reference service. Books and other items in the general collection normally circulate for 3 weeks. Textbooks and other reserve items (available at the Circulation Desk) normally circulate for 2 hours, and are limited to in-library use.

When classes are in session, the Library is open Monday through Thursday from 7:30 a.m. to 8:00 p.m., Friday from 7:30 a.m. to 5:00 p.m. and Saturday from 10:00 a.m. to 2:00 p.m. Please call (909) 384-4448 for more information.

Non-Discrimination Policy
San Bernardino Community College District and its two colleges, San Bernardino Valley College and Crafton Hills College, are committed to non-discrimination. Our goal is to provide equal opportunities for all community members in all areas of the college including admission, student financing, student support facilities and activities, and employment. Federal laws and District policies strictly prohibit all types of discrimination, including sexual harassment and inequities based on race, color, religion, sex, age, marital status, physical disabilities, mental impairments, or sexual orientation. The District's non-discrimination policies are supported by the requirements of Titles VI and VII of the Civil Rights Act of 1964, as amended; Title IX of the education amendments of 1972; the Age Discrimination in Employment Act of 1975; and sections 503 and 504 of the Rehabilitation Act of 1972, as amended, and the Americans with Disabilities Act. San Bernardino Valley College is further committed to overcoming sex discrimination and sex stereotyping in vocational education programs. In addition, the lack of

English language skills will not be a barrier to admission and participation in vocational education programs. Students, job applicants, and employees may complain of any action, which they believe discriminates against them on the above-cited grounds. For information regarding the college's non-discrimination policy or to file a complaint, contact the

Vice Chancellor of Human Resources and Employee Relations

District Building, SBCCD

114 South Del Rosa Drive

San Bernardino, CA 92408.

You may also call (909) 382-4040. For information regarding the requirements of Section 503 and 504 of the Rehabilitation Act of 1973 or to file a complaint, contact the Vice President of Student Services, San Bernardino Valley College, in AD/SS 200, or call (909) 384-4473.

Open Enrollment Policy

The policy of San Bernardino Community College District is that, unless specifically exempted by statue or regulation, every course, or class offered by the college is
open to enrollment and participation by a person who has been admitted to the college and who meets the prerequisites approved for a given course.

Parking

Parking decals or daily permits are required to park in all college streets and lots. Follow all parking restrictions and regulations as noted by posted signs and colored curbs. All parking decals are purchased online. Login to WebAdvisor and click on "SB Valley Student Parking Decals." Daily permits may be purchased from dispensers located in Student Parking Lots 1, 3, 5, 7, 8, 9, 10, and 11.

Parking fees are as follows:

One Semester (Fall or Spring):	$35.00
with BOG Waiver:	$20.00
Summer Session:	$20.00
Daily Permit:	$ 3.00

Individuals with disabilities must display a valid DMV Handicap Permit placard and a valid college parking decal/permit to park in designated disabled parking spaces. The San Bernardino Community College District is not responsible for loss or damage to vehicles that are parked or stored on college property. Protect your vehicle and its contents by locking your car!

Purchasing Parking Decals

SBVC has automated the purchasing process for student parking decals. There are two methods to purchase your parking decal:

Method 1: Purchase Parking Decals Online
To purchase a parking decal online, you will need the following:
1. The ability to log into WebAdvisor
2. A valid credit or debit card
3. Make, model, year, color of car plus your license

plate number and state of issue
4. Valid mailing and e-mail addresses.

Method 2: Unable to Purchase Online, Then Purchase Parking Decals on Campus
To purchase a parking decal on campus, you will need the following:
1. The ability to use a computer on campus
2. The ability to log into WebAdvisor
3. Cash or check payable in the Campus Business Office, AD/SS 206
4. Make, model, year, color of car plus your license plate number and state of issue
5. Valid mailing and e-mail addresses

All parking decals will be sent by U.S. mail to the mailing address you provide. If needed, you may print a temporary pass at the end of the online transaction to display on your dashboard until the actual parking decal arrives. If you have any problems, call the 800-number provided at the Credentials site.

Pass/No Pass

Students who wish to be graded in any class on a Pass/No Pass basis must complete the appropriate form, which is available in the Admissions and Records Office (AD/SS 100) or on the college website. The paperwork must be submitted no later than the end of the first 30 percent of the course. Credit will be granted only when the work is of a quality equivalent to a grade of "C" or better. A maximum of fifteen (15) units of credit (P) courses may apply toward graduation requirements. Pass/No Pass grading is not permitted in a course within a student's major area of study. This rule may be waived for students who complete courses for credit and who later declare a major in that field of study. Once Pass/No Pass has been selected as a grading option, a letter grade (A-F) cannot be issued.

Prerequisites, Corequisites, Departmental Advisories, and Limitations on Enrollment
When registering for classes, students are required to adhere to enrollment policies that relate to prerequisites, corequisites, and departmental recommendations.

A prerequisite is a course or skill that must be met before a course is taken. Students registered in a class without having completed the prerequisite(s) may be dropped from the class. Prerequisite courses must be completed with a grade of C or higher. Prerequisite courses completed with a grade of D or F indicate unsatisfactory performance in the course and do not satisfy the prerequisite;

A corequisite is a course that must be taken during the same semester as another course in which the student would like to enroll;

A departmental advisory is a suggested course that would be helpful for a student to have completed prior to enrolling. A departmental advisory is a suggestion, not a requirement.

Students may challenge a prerequisite or corequisite on one or more of the following grounds:

The student can demonstrate they have the knowledge or ability to succeed in the course or program despite not having satisfied the prerequisite or corequisite;

The student will be subject to undue delay in attaining their educational goal as outlined in their Student Education Plan (SEP) because the prerequisite or corequisite course has not been made reasonably available;

The prerequisite or corequisite is discriminatory or is being applied in a discriminatory manner;

The prerequisite or corequisite has not been established in accordance with the District's process for establishing prerequisites and corequisites or was established in violation of Title 5.

It is the student's responsibility to provide information to support the challenge. Challenges must be filed in the Division Office within the first week of class. The college will process the challenge within five (5) working days. For information on challenging a prerequisite, contact the Division Office at (909) 384-4404.

Probation and Dismissal

A student will be placed on Academic Probation when his/her current cumulative grade point average following completion of 12 or more units falls below 2.0. A student will be placed on Progress Probation if, following completion of 12 or more units, he/she receives non-evaluative symbols of "W," "I" and/or "NP" in 50% or more of the units in which he/she has enrolled. A student on Academic or Progress Probation may be dismissed for one semester when one or more of the following conditions exist:

- The student has earned a cumulative grade point average of less than 2.0 for three consecutive semesters.
- The student has received non-evaluative symbols of "W", "I" and "NP" in 50% or more of the units for which he/she was enrolled for three consecutive semesters.
- The student has been on Academic and/or Progress Probation for three consecutive semesters.

Students experiencing problems in any class are encouraged to consult with the instructor and a counselor.

Repeating a Course

Course repetition allows students to repeat classes under the following circumstances: (Title 5, Section 58161)

The student is repeating the course to alleviate substandard work, which has been recorded on the student's record (D, F, or NP). Courses in which a substandard evaluative symbol has been assigned may be repeated two times for a total of three enrollments. Students may attempt a course more than three times only upon approval through the college's petition process (Title 5, section 55024).

The course outline of record has been officially changed and demonstrates significant curricular changes. A Petition for Academic Exception is required.

Repetition of courses where substandard work has not been recorded is permitted when such repetition is necessary for a student to meet a legally mandated training requirement as a condition of continued paid or volunteer employment.

Significant lapse of time exception if the following conditions are met:

At least 36 months, or more if required be district policy, has elapsed since the student previously was assigned or awarded a grade in the course;

The student's prior grade was a satisfactory grade (55000(w)); and either

The course is required by the district as a properly established recency prerequisite (5503); or

Another institution or higher education to which the student is seeking to transfer requires the student to have taken the course more recently than the student's last enrollment.

San Bernardino Community College District Police Department

It is a policy of the Board of Trustees for the San Bernardino Community College District to protect members of the entire college community and the property of San Bernardino Valley College. In accordance with this policy, the District maintains a Police Department 24 hours a day, 7 days a week. The officers are sworn and duly Commissioned Police Officers of the State of California as defined in section 830.32 of the Penal Code and 72330 of the California Education Code, and their authority extends to anywhere within the state.

FOR NON-EMERGENCIES: Contact the San Bernardino Community College District Police Department at (909) 384-4491. This number is the number to call in order to locate or turn in lost articles or to relay concerns for personal safety or parking rules and regulations. The office is located on the SBVC Campus in the Campus Center, Room 100. Be aware that when the office is closed, the San Bernardino County Sheriff will dispatch for the District Police Department.

TO REPORT ANY CRIMINAL ACTION OR A LIFE-THREATENING EMERGENCY: Contact 911.

The San Bernardino Community College District is required by the United States Department of Education to post and/or publish crime statistics. Crime statistics are available in the District Police Department, Campus Center, Room 100, and on the District Police website:
 http://www.sbccd.org/District_Police_Department/Police_Beat

Scholarships and Awards Office

Scholarships are offered each year to students enrolled at San Bernardino Valley College and detailed information is available to students year-round at the SBVC Scholarship Website. There are two types of scholarships available to students, Inside Scholarships and Outside Scholarships. Most scholarships are funded through businesses, associations and college organizations; however, some are funded through individual donations to the SBVC Foundation. Scholarship recipients are selected based on a wide variety of criteria including, in some cases,

academic achievement, financial need, community service and barriers or obstacles to their education.

The Scholarships Office administers the program in conjunction with the SBVC Scholarship Committee, which is composed of faculty and staff from across the campus. Students who have completed 12 units or more at SBVC may apply for the Inside Scholarship, which includes over 100 individual scholarships by completing the online application between October and January each year.

Outside Scholarship information is available 12 months out of the year, and scholarship workshops are available to assist students with the process. Scholarship workshops are especially helpful for first time applicants and specialized populations such as AB540, disabled students, foster youth, transfer students, re-entry students and other students facing challenges to funding their education. Students are advised to check the website monthly for workshop schedules, updates and new scholarship postings.

Sexual Harassment Policy
Sexual harassment of students or employees in the academic and work environments violates both federal and state law and district policy, and it will not be tolerated. It also violates law and policy to retaliate against any individuals for filing a complaint of sexual harassment, or for participation in the investigation or resolution of a formal or informal, written or oral complaint of sexual harassment. Unlawful harassment based on sex includes, but is not limited to, classroom conditions, grades, academic standing, scholarships, recommendations, employment opportunities, disciplinary action, or any other aspect of college life within the control of the District. Complaints of sexual harassment may be registered by calling the Vice President of Student Services at (909) 384-4473.

Title IX – Sexual Harassment and Unlawful Discrimination
The U.S. Department of Education's Office for Civil Rights (OCR) enforces, among other statutes, Title IX of the Education Amendments of 1972. Title IX protects people from discrimination based on sex in educational programs or activities that receive Federal financial assistance. Title IX states that:

No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.

Beginning July 1st, 2015 the OCR requires that all students and employees to participate in annual Title IX training and awareness of unlawful discrimination. OCR vigorously enforces Title IX to ensure that institutions that receive federal financial assistance comply with the law. OCR evaluates, investigates, and resolves complaints alleging sexual harassment and/or unlawful discrimination. OCR also conducts proactive investigations, called compliance reviews, to examine potential systemic violations based on sources of information other than complaints.

San Bernardino Community College District does not discriminate on the basis of age, color, creed, religion, disability, marital status, veteran status, national origin, race, sex, sexual orientation, gender identity or gender expression. The college has a detailed Title IX brochure available. To file a Title IX complaint, contact the Title IX Administrator, Ricky Shabazz, Vice President of Student Services, at rshabazz@valleycollege.edu or (909) 384-8992.

Standards of Student Conduct
In the classroom: Students are expected to take responsibility for helping to create a quality classroom environment. Students are expected to:
1. Respect the instructor;
2. Respect other students;
3. Practice academic honesty;

Instructor's rights: An instructor has the right to remove a student from class at any time he or she considers a student's actions to be interfering with a proper collegiate environment.

STAR Program
The STAR (Success Through Achievement and Retention) program is a federal Student Support Services TRIO program designed to increase the graduation and transfer rate of students who qualify (based on academic need, citizenship status, first-generation college student status, and/or physical or learning disability). The purpose of STAR is to provide a counseling and learning support community that will empower students to complete their educational degree and/or certificate requirements and obtain an AA, AS, Certificate and/ or transfer. Participants receive academic and personal counseling, academic workshops, transfer advising, tutoring, financial aid counseling, field trips to four-year universities and an opportunity to attend cultural enrichment activities.

Student Grievance Policy
In accordance with Board Policy 5530, a student may initiate a grievance against a college employee for any of the following reasons:
- An act or threat of intimidation
- Any arbitrary action or imposition without proper regard to due process

Student Health Services
Student Health Services provides services to keep students healthy so they can achieve their academic goals with a variety of skilled clinicians available to students through our integrated services providing both mental and physical health services. Educational experiences are also provided to support students in developing and maintaining optimal levels of health and quality of life. There is no charge for office visits, however a nominal fee is charged for medication, lab tests, and immunizations. A Health and Accident fee is paid at the time of registration and supports the Student Health Services. The amount of this fee is posted in the Class Schedule. In addition to the health fee, International Students attending SBVC on a

student visa must purchase international insurance through the Counseling Center, which covers repatriation and medical evacuation expenses in addition to medical coverage. They must also provide a negative tuberculin skin test or a chest X-ray.

Students are not charged the health fee if they qualify for one of the following exemptions:

- Apprentices attending college under an approved training program;
- Students attending college classes on high school campuses;
- Students enrolled only in community services classes;
- Students who depend exclusively upon prayer for healing in accordance with the teachings of a bonafide religious sect, denomination or organization (documentation required).

Those students who do not attend classes on campus, or who are registered only for Distributed Education classes, will pay only an accident insurance premium of $1.50 per term. This is a secondary insurance and requires a $50 deductible.

Students Right to Know – Crime Reporting/ Crime Statistics
The San Bernardino Community College District maintains a Police Department with personnel available 24 hours a day. You may report any criminal action or any other emergency at SBVC any time – day or night – by calling **(909) 384-4491** or in person at the District Police Department, Campus Center, Room 100.

Annual crime statistics can be found on the SBVC website at www.valleycollege.edu. Click on "Security Report." Statistics can also be found at www.sbccd.org under "About the District." In addition, the full "Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act" handbook is available at the following locations: SBCCD Chancellor's Office; SBVC Vice President of Student Services; District Police Department.

Student Success Center
The Student Success Center located in the Physical Sciences Building, room 121. The San Bernardino Valley College Student Success Center (SSC) provides academic support services that enhance the college learning experience through a variety of academic assistance programs including one-on-one tutoring, group tutoring, and workshops. The SSC offers tutoring in a variety of subjects including areas of Mathematics, Science, and Computer Information Technology. Tutors work with students on learning styles, learning strategies, test-taking strategies, and other skills designed to help students stay on the road of academic success. The SSC academic support staff at SBVC takes special care to empower students with learning strategies and skills needed to become independent learners and strive to deliver those services in an atmosphere that promotes academic growth. These programs are free to students and have demonstrated a positive impact on student academic success.

Student Success and Support Program
The Program is a process that brings the college and the student into an agreement for the purpose of realizing the student's educational goals. The primary purpose of matriculation is student success.

The college agrees to provide:
- An admissions application process.
- An orientation to the college's programs, services and assistance to develop a 1st semester or abbreviated Education Plan.
- An assessment of the student's study skills, English language proficiency, computational skills, goals, career aspirations, academic performance and needs for special services.
- Counseling and advisement to develop a student education plan.
- Follow-up evaluation of each student's progress in achieving his or her education plan.

The student agrees to:
- Express at least a broad educational intent upon admission.
- Declare an educational goal by the time the student has completed 15 units.
- Attend classes.
- Work diligently to complete course assignments.
- Demonstrate effort toward attainment of an educational goal.
- Meet with a counselor to develop an initial or abbreviated student education plan upon entry to SBVC as well as comprehensive education plan that will meet his/her unique needs.

The Program goals are partially fulfilled through the ACAD 001 class and SDEV 010 as well as SDEV 102 classes. Students who intend to graduate from San Bernardino Valley College are required to complete ACAD 001 during one of the first two semesters in which they are enrolled in 9 or more units.

Substance Abuse
The San Bernardino Community College District strives to maintain a workplace free from illegal use, possession or distribution of controlled substances as defined in the Controlled Substances Act. Students, employees and visitors are subject to applicable legal sanctions under local, state or federal law for the unlawful possession or distribution of illicit drugs and alcohol. Disciplinary action may be imposed on a student for misconduct for the following infractions while attending college classes or college-sponsored events:
- The use, sale or possession of illegal drugs.
- The presence on campus of anyone under the influence of drugs or alcohol.
- The use or possession of alcoholic beverages on college property or at any college-sponsored event.

Transfer and Career Services
The Transfer Center purpose is to increase the number of SBVC students prepared to transfer to a baccalaureate level institution. The primary goal is to provide services that enhance student awareness of their educational options beyond the community college. To help students meet

their transfer goals, the following services are provided: One-on-one counseling appointments with a four-year university representative, Transfer Counseling, Honors program counseling, workshops on admissions and on-line application processes, financial aid information relative to transfer institutions, transfer workshops, transfer orientation sessions, assistance with major selection, credit evaluations, monthly calendar of events, field trips to four-year universities and early admission programs. Several times a year, College Fairs for the purpose of exposing students to a variety of transfer options. Transfer materials can be requested from the Transfer Center. Online transfer counseling is available at: transfercenter@valleycollege.edu. Stop by the Center to learn more about special programs such as Honors Program and TAG (Transfer Admissions Guarantee).

A **Dual Admission Program** (DAP) has been established between San Bernardino Valley College and California State University, San Bernardino. This program is for students who have successfully completed the four general education courses required at CSU and have an overall grade point average of 2.0 and higher. TAG agreements with UC Davis and San Diego are available for students who qualify as well as other priority admission transfer programs to public and/or private colleges and universities.

The Career Center provides a variety of services that offer students the opportunity to know themselves, the global market place demands while identifying and evaluating their options. The following career assessments are available to students: **Eureka**, **Career Cruising**, **Myers Briggs Type Indicator**, and **Strong Interest.** For more information, please stop by the Transfer and Career Center, AD/SS Building, Room 203, or call (909) 384-4410.

Umoja-Tumaini Program

Umoja-Tumaini is a statewide program designed to increase academic and personal success, and promote transfer to four-year colleges and universities. Umoja-Tumaini targets students who are interested in learning about African American history, literature, and culture. Umoja-Tumaini instructors and counselors use collaborative and other community building strategies to enhance students' learning potential in and out of the classroom. The Program is a learning community and combines elements of counseling and other courses (Student Development, Math and African American History) to assist students with the rigors of college life. The mission of Umoja-Tumaini is to retain students at the community college level, assist students in grading with an associate degree or certificate, and increase transfer readiness to a four-year college or university.

The benefits from Umoja-Tumaini include:
- Fostering high self-confidence and pride in one's cultural heritage;
- Developing critical thinking, reading, and writing skills that are needed for college and future career success;
- Researching occupational interest through various sources;

- Individual and group access to counselors, college workshops, guest speakers, professional mentors, and college tours.

For further information on this program, please contact (909) 384-8950.

Valley-Bound Commitment

San Bernardino Valley College is proud to announce the Valley-Bound Commitment for 2019-2020. This student success program is for low-income students and is designed to remove economic barriers and strengthen the academic achievement of its participants through a learning community within the First Year Experience program.

Inland Empire-area high school graduates, including AB540 students, who qualify for this life-changing program, will have their enrollment fees and textbooks covered for the first year of attendance at SBVC.

The following high schools are eligible for the Valley-Bound Commitment for 2019-2020: Colton, Bloomington, Eisenhower, Rialto, Carter, Arroyo Valley, San Gorgonio, Pacific, Cajon, San Bernardino, Big Bear, Rim of the World, Grand Terrace, Milor, San Andreas, Washington, & Indian Springs.

For further information on this program, please contact (909) 384-8988.

Veterans Services and Resource Center

San Bernardino Valley College (SBVC) Veteran's Resource Center assists veterans for the following benefit programs:

- Chapter 30 – Active Duty Educational Assistance Program
- Chapter 31 – Veteran's Administration Vocational Rehabilitation
- Chapter 33 – Post-9/11 GI Bill
- Chapter 33TR – Post-9/11 GI Bill Transfer to VA Dependents
- Chapter 35 – Survivors and Dependents Educational Assistance Program
- Chapter 1606 – Selected Reserve Educational Assistance Program

Veterans and/or dependents seeking to use VA Educational Benefits should apply online at www.va.gov. If eligible for VA educational benefits, the student will receive two copies of the Certificate of Eligibility (COE). One copy of the COE must be submitted to the Veteran's Services office at the student's home college location and the other copy should be kept by the student for his/her personal records. All Veteran and/or dependent students must follow San Bernardino Valley College's enrollment policies and procedures in order to register into classes.

VRC Resources Include:

- Counseling-Academic & Wellness
- Free Printing/Computer Lab
- GI Bill Certification/VA Liaison

- Graduation Sashes
- Lounge
- Networking
- Scantrons/Green Books/Stationary Supplies
- Tutoring
- Vet Club
- Veteran Work Study

Students must apply online to San Bernardino Valley College and complete any required assessment testing and online orientation. Veterans and/or dependent students are also required to agree and submit a Veteran's Statement of Responsibility every semester to request his/her benefits certification. Students may also be eligible for other types of financial assistance are encouraged to submit the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov.

Students must set up an appointment with a VA Educational Counselor to complete our VA Student Education Plan (SEP). Once the VA-SEP has been completed and a VA Statement of Responsibility has been submitted along with a Certificate of Eligibility, Veteran's Services will verify that the classes are included on the VA-SEP and certification will be submitted to the VA for benefit processing. If you have questions regarding benefit payments or how to retrieve a copy of your Certificate of Eligibility, please contact the VA at (888) GIBILL-1 or visit the website https://www.ebenefits.va.gov/. Veteran students may be eligible for priority registration at SBVC. It is the students' responsibility to submit a copy of their DD214 (Service 2 or Member 4 Copy) to the Veteran's Services office to verify eligibility.

Dependent students must complete the admissions process but are not eligible for priority registration. For additional assistance, you may contact the SBVC Veteran's Resource Center. For additional information, call (909) 384-8948.

WorkAbility III
WorkAbility III (WAIII) is a collaborative program between San Bernardino Community College and the State of California Department of Rehabilitation (DOR). The program objective is to assist DOR clients/students develop employability skills and confidence. Clients/students will receive guidance in securing meaningful employment opportunities. The overall goal is "Self-Sufficiency." For more information or to enroll in the WorkAbility III Program, contact us at (909) 384-4429 or visit the Campus Center, Room 208.

Workforce Innovation Opportunity Act (WIOA)/ Employment Development Department (EDD)
The Workforce Innovation Opportunity Act (WIOA) and the Employment Development Department, in collaboration with San Bernardino Valley College, provides educational supportive services and occupational skills to prepare students to enter or reenter the workforce. For more information, please contact us (909) 384-4429 or visit Campus Center, Room 208.

Writing Center
The Writing Center helps students at all levels and from all disciplines to improve their writing. The Center houses an experienced staff of writing consultants who are available for one-on-one writing conferences with students. In addition, the Center offers ESL conversation groups that meet weekly to explore language issues that challenge non-native speakers of English and schedules workshops through the year that focus on various aspects of the writing process. For more information, or to schedule an appointment with a writing consultant, visit the Writing Center or call (909) 384-8244 for additional information.

LAWS AND POLICIES

Laws and Policies Related to Students	Where to find it
Academic Accommodations for Individuals with Disabilities	Disabled Students, Programs and Services
Academic Policies and Procedures	Director, Student Life
Americans with Disabilities Act	Disabled Students, Programs and Services
Bulletin Board Policies	Director, Student Life
Campaign and Election Policies	Director, Student Life
Compliance with Disability Regulations	Disabled Students, Programs and Services
Drugs, District Policy on…	Vice President, Administrative Services
Family Education Rights and Privacy Act of 1974	Dean, Counseling and Matriculation
Matriculation Plan and Appeals Process	Dean, Counseling and Matriculation
Section 504 of the Rehabilitation Act	Vice President, Student Services
Sexual Harassment Policy	Vice President, Student Services
Student Code of Conduct	Director, Student Life
Student Equity	Vice President, Student Services
Student Grievance and Due Process	Vice President, Student Services
Title IX Prohibiting Sex Discrimination in Education	Vice President, Student Services

Student Disciplinary Procedures, including *Resolving Student Concerns, Grounds for Disciplinary Action* and *Types of Disciplinary Action* can be found in the College Catalog as well as online at http://www.valleycollege.edu/student-services.

Honors Program

The Honors Program is designed for ambitious, hard-working, and intellectually curious students who want to challenge themselves, get the most out of their education and earn an advantage in transferring to a 4-year institution (particularly UC and CSU). Honors courses offer enhanced critical thinking and greater depth and breadth coverage of subject material. Most courses are fully transferable to UC, CSU and many other 4-year schools, and most satisfy general education requirements (courses you'd need to take anyway).

For more information on benefits and graduation requirements, go to the Honors Program website: http://www.valleycollege.edu/academic-career-programs/specialized-programs/honors-program.   Questions about the program should be directed to the Honors Program Coordinator Joel Lamore at jlamore@valleycollege.edu.

Honor Program Courses Offered This Semester:

ANTHRO 106H	COMMST 100H	GEOG 111H	POLIT 110H
ART 102H	ECON 200H	HIST 100H	PSYCH 100H
BIOL 109H	ECON 201H	HIST 101H	RELIG 100H
CHEM 151H	ENGL 101H	MUS 122H	SOC 100H
CD 105H	ENGL 102H	PHIL 101H	

Any student desiring the challenge and benefits of the Honors Program is welcome to join. Students may apply at any time during the school year. To succeed in the program, students should have a strong sense of personal responsibility and diligence in completing academic work. Though there are no minimum requirements to join the program, the program faculty especially encourages students to join if they meet the following standards:

1) GPA of 3.0 or higher in at least 12 units of transfer-level college coursework (courses 100 or above)   OR
2) Minimum high school GPA of 3.50.

Want to join? The first step is to meet with the Honors Program Counselor. Contact the Honors Coordinator Daihim Fozouni dfozouni@valleycollege.edu to get information on getting an appointment with the Honors Counselor.

San Bernardino Community College District | 2020 – 2021

Jul 2020

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Aug 2020

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Sep 2020

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Oct 2020

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Nov 2020

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Dec 2020

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Jan 2021

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Feb 2021

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

Mar 2021

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Apr 2021

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2021

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Jun 2021

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

LEGEND

Category	Description		
Flex Days	Aug 11, Jan 13		
In-Service Days	Aug 12 – 14, Jan 14 – 15, Apr 13, May 26 (Commencement)		
Term Start Days	Aug 17 (Fall) and Jan 19 (Spring)		
Final Exam Weeks	Dec 12 – 18 (Fall) and May 19 – 25 (Spring)		
Recesses	Nov 23 – 25 (Thanksgiving) and March 22 – 27 (Spring Break)		
Holidays	Jul 3 (Ind. Day Observed)	Sep 7 (Labor Day)	Nov 11 (Veterans Day)
	Nov 26 – 28 (Thanksgiving)	Dec 24 – Jan 1 (Winter Break)	Jan 18 (MLK Day)
	Feb 12 (Lincoln's Bday)	Feb 15 (Washington's Bday)	May 31 (Memorial Day)

This side is for quick reference only (see reverse for the Official SBCCD Academic Calendar)

San Bernardino Community College District
2020-2021 Academic Year

Fall Semester 2020:

Flex Day .... August 11
Faculty In-Service Days .... August 12 – 14
Instruction Begins .... August 17
Labor Day .... September 7
Fall Census Day .... September 8
Veterans Day .... November 11
Thanksgiving Recess .... November 23 – 28
Final Exams/Saturday Classes .... December 12
Final Exams .... December 14 – 18
Fall Semester Ends .... December 18
Fall Semester Grades Due .... December 23
Campus Closed .... December 24 – January 1

Spring Semester 2021:

Flex Day .... January 13
Faculty In-Service Days .... January 14 – 15
Martin Luther King Day .... January 18
Instruction Begins... January 19
Spring Census Day .... February 8
Lincoln's Birthday ....February 12
Washington's Birthday ....February 15
Spring Recess.. March 22 – 27
Faculty In-Service Day (no classes in session)... April 13
Final Exams .... May 19 – 25
Final Exams/Saturday Classes .... May 22
Spring Semester Ends .... May 25
CHC & SBVC Campus Graduation .... May 26
Faculty In-Service Day .... May 26
Memorial Day .... May 31
Spring Grades Due .... June 1

Short Term Courses .... Grades due 5 calendar days after last day of class
Flex Days .... 2 days of Required Flex to be completed by contract faculty

SPRING 2021
REGISTRATION DATES

PRIORITY A:
NOVEMBER 2-4

Active Military/Veterans, Foster Youth, DSP&S, EOP&S, CARE, CalWORKs

PRIORITY B:
NOVEMBER 5-7

40-99 units at SBVC, Student Athletes, Promise, STAR, MCHS

PRIORITY C:
NOVEMBER 8-10

30-39.9 units at SBVC

PRIORITY D:
NOVEMBER 11-13

15-29.9 units at SBVC

PRIORITY E:
NOVEMBER 14-16

0-14.9 units at SBVC

PRIORITY F:
NOVEMBER 17-19

New and returning students who completed the Student Success Process or met the assignment waiver prior to registration date "F"

OPEN REGISTRATION:
NOVEMBER 20 - JANUARY 18

100+ units at SBVC or SBCCD, Bachelor's degree or higher, high school concurrent students

H.S. APPLICATION PACKET DEADLINE:
JANUARY 4

Students who have completed 100 or more combined degree-applicable units within the San Bernardino Community College District are not eligible for Priority Registration (Title 5; Section 58108 (1)(2). Please make an appointment with general counseling by calling (909) 384-4404. The Student Success Act of 2012 requires that all students have an educational plan showing a clear path leading towards their academic and/or career goal. New students who have not completed the matriculation process (orientation, assessment, educational plan) will not receive Priority Registration. After completion of orientation and assessment, please make an appointment with your program counselor or with general counseling by calling (909) 384-4404.

HOLIDAYS & OTHER DATES

January 18: Martin Luther King, Jr. Day*
January 19: Spring Semester Begins
February 12: Lincoln's Birthday*
February 15: Washington's Birthday*
March 22 - 27: Spring Recess*
May 19-25: Final Exams
May 26: Commencement

*campus closed